

**WCEC PLC – West Carleton Environmental Centre
Public Liaison Committee**

Final Meeting Minutes – Thursday, October 29, 2015 – 7:30am

254 Westbrook Road, Ottawa

1. Attendance, welcome, and opening remarks	<u>Present</u>: Councillors: Eli El-Chantiry (Chair), Marianne Wilkinson, Shad Qadri, Allan Hubley Citizen reps: Lauren Ashe, Bob Hillary, Greg Leblanc, Janet Mason, Jana Makusova Waste Management (WM): Ross Wallace (District Mgr), Wayne French (Director WCEC), Tim Murphy (Project Manager), William McDonough (Senior Project Manager Operations) Admin: Michele Ross <u>Regrets</u>: Scott Moffatt Meeting started at 7:40 am	ACTION ITEMS
2. Conflict of Interest	N/A	
3. Approval of Agenda	Approved.	
4. Approval of July 29, 2015 minutes	The numbering of points needs to be fixed -- there were two number 4's. July 29, 2015 minutes moved and approved.	Wayne to amend
5. Business arising from minutes of July 29, 2015	WM has recruited Michele Ross to take the Minutes. It is to provide timeliness and consistency with the Minutes going forward.	
6. ECA Application update	WM provided an update on the Environmental Compliance Approval (ECA) Application. The Ministry of Environment and Climate Change (MOECC) has received comments on the application. WM has provided further detail on areas requested by the Ministry and this information will be posted to the web site. Final approval is pending from the Ministry.	
7. SPC Application	City staff has recommended approval of the Site Plan Control (SPC) Application subject to the completion of 38 conditions, standard (10) and special (28) respectively, mainly relating to technical issues. These will need to be met before Waste Management (WM) is able to enter into the Site Plan Agreement. One of the conditions is that WM must enter into the Host Municipal Responsibility Agreement with the City. Once all conditions are met, the City will issue a Commence Work	

	Notification. No construction related to the development or expansion of the WCEC is to take place until this notice is issued. The SPC Application Approval, the City's letter, and all revised SPC documents/plans will be posted to the web site by end of the week. Some of the plans have been broken out separately for clarity. Archived versions of the documents will also be available on the web site. Regarding Condition No. 25 - Community representatives requested that WM provide regular updates on WM's waste diversion plan. WM responded that there is a commitment to take up to 70k tons and that actual amounts will be reported in the site's annual report. Committee members distinguished between having a plan and the reports. The SPC Application Approval is on the agenda of the Agriculture and Rural Affairs Committee's agenda for the meeting on November 5th.	
8. Community Benefits	Community Representatives want to see tangible recreation benefits to the community before the landfill closes. It is recognized that land within the confines of the new, operating landfill expansion site cannot safely be accessed by the public and that some recreation aspects cannot be implemented until the landfill expansion is closed. However, there are lands available on the closed landfill site. Community Reps distinguished between short term and long term community recreation opportunities and would like to see some recreational function implemented within 5 years from the start of the landfill's construction, with input coming from the community. This could be as simple as providing a network of nature trails on existing habitat. WM stated that there are a number of groups who currently come to the WM wildlife habitat areas on the site such as schools and scouts. WM also said that the community has been consulted on possible future recreation options. The Community Reps also suggested that community groups could be involved in the forestry and wetland compensation activities.	
9. Landfill Closure Plan	Community Reps would like to see a landfill closure plan developed for review and discussion within 5 years from the start of construction. Specifically they want to ensure that the recreation and new habitat commitments that will be contained in the plan have adequate community input and review, followed by timely implementation by	

	WM on landfill shutdown. This process should not be rushed nor should implementation be delayed after shutdown. Currently the commitment is for 2 years prior to shutdown, as required by the Ministry of Environment. Jana would like financial assurance and security regarding on-going operations. Councillor Wilkinson would like details put on the WCEC website.	
10. PLC Website	Councillor El-Chantiry would like the WCEC PLC to be more easily accessible on the internet; there is poor linkage from WM's home site and the PLC's information can be hard to find. It was agreed that: • WM would add a PLC link on its WCEC site menu. • The City would add a link to the WCEC on its web site. • A WCEC PLC email would be created. WM stated that it has a standard website for each of its landfill sites and hence, there is not as much flexibility in each website. However he noted that the Carp Landfill Community Liaison Committee (CLCLC) has its own website, and perhaps this should be considered for the WCEC PLC as well.	WM to have website updated.
11. Correspondence received and Open Mike	Meeting adjourned at 9:10 a.m.	
12. Date and Time of Next Meeting	Councillor El-Chantiry stated that the WCEC PLC will meet to review the Municipal Host Responsibility Agreement before it is signed. Councillor Wilkinson suggested that this meeting will be held in camera, will include public members of the PLC only, and be hosted at a City venue.	Councillor El-Chantiry to determine time and place for next meeting.