

COVID-19 PANDEMIC RESPONSE PLAN



March 25, 2020

In response to the COVID-19 pandemic, we have developed a summary that describes the status of our operations, as well as plans that were created to prepare for this pandemic and mitigate its impact.

OUR OPERATIONS

- Our local operations are still in service. Service interruptions and delays should not be expected.
- Our critical supply chain has not been negatively impacted and should not lead to service interruptions or delays.

COMMUNICATIONS PLAN

- We have communicated to all employees the necessary preventive measures to avoid contracting COVID-19. As prescribed by the Centers for Disease Control and Prevention (CDC), Health Canada, as augmented by another federal, state, provincial or municipal public health units and Indian law, this includes (among other things), increased attention to personal hygiene (frequent hand washing), avoidance of physical contact, and maintenance of appropriate personal space with others. In short, we have encouraged WM employees to remain vigilant and to preserve their health and the health of their communities.

EMPLOYEES & MINIMIZING RISK OF EXPOSURE

- We are providing necessary cleaning supplies and are increasing our vigilance in sanitizing our equipment. Additional cleaning protocols have been put in place to ensure that all facilities remain safe and limit the potential risk of spreading COVID-19.
- In order for employees to limit contact with one another, WM has instituted a work from home policy for those who can do so.
- WM has advised its employees to refrain from reporting to work if they feel ill or display any COVID-19 symptoms.
- WM requires that all employees disclose all recent travel and whether they have had known exposure to an individual that is being screened for or has COVID-19. These guidelines will be posted and distributed at all locations.
- Currently, all travel is banned. WM has issued a notice to all employees regarding travel regulations.
- We are requiring vendors and contractors to follow all WM procedures to combat COVID-19.

MOVING FORWARD TOGETHER

- We are taking all reasonable measures to avoid any disruptions in our service to your community; however, the severity and rapidly-evolving nature of COVID-19's spread is significant. Should we encounter any issues that could affect our operations, we will reach out to you immediately with the latest information.

As always, we will be available to answer any questions you may have, so do not hesitate to contact us.