



**WM Baldwin Park**  
STUDENT INTERNSHIP PROGRAM APPLICATION FORM  
Summer 2026

**CONTACT INFORMATION**

School Attending:

Full Name:

Address:

Telephone No.:

Cell Phone No:

E-mail Address:

Parent /Guardian to contact in case of emergency:

Name:

Relationship:

Address:

Telephone No.:

**ELIGIBILITY CRITERIA**

Date of Birth:

Current  
Grade:

Circle one:

Junior

Senior

Current Semester/ Grading Period GPA *(please include an official sealed transcript):*

**WORK/VOLUNTEER EXPERIENCE**

Most Recent Employer/Volunteer Position:

Telephone Number:

Supervisor (Name & Title):

Position Title:	City, State:
Start Date:	End Date:
Description of Duties: <i>(Use an additional sheet if necessary)</i>	
Previous Employer/Volunteer Position:	
Telephone Number:	Supervisor (Name & Title):
Position Title:	City, State:
Start Date:	End Date:
Description of Duties: <i>(Use an additional sheet if necessary)</i>	
<b>OTHER RELEVANT INFORMATION</b>	
Career Plans:	
Awards and honors from school, community or work:	
School Club Memberships/Community Service Club Memberships:	

Are you available during the time period of July 6 - August 7? \_\_\_ Yes \_\_\_ No

Are you available during the evenings (6-9pm)? \_\_\_ Yes \_\_\_ No

Do you have a vehicle you can drive to and from the office and to meetings for the entire duration of this internship? \_\_\_ Yes \_\_\_ No

Circle the software programs you are proficient in:

Word                  Excel                  PowerPoint                  Publisher  
Outlook

Do you have experience making presentations or speaking in front of people?  
\_\_\_ Yes \_\_\_ No

Please describe your experience in this area:

### REFERENCES

**References:** Please list two people not related to you, who will be providing reference letters on your behalf. One reference must be from a teacher, principal or counselor. Other letter can be from coach, mentor, pastor, supervisor, etc.

Full name and title	Phone Number	Email Address
1.		
2.		

### PERSONAL STATEMENT

The selection committee is interested in your goals/ambitions and any items you believe are not adequately represented in other sections of the application. On a separate sheet, submit a typed personal statement in 500-words or less that speaks to a personal quality, talent, accomplishment, contribution, or experience that is meaningful to you. What about this quality or accomplishment makes you proud and how does it relate to the person you are? Secondly, describe how you believe this internship will enable you to achieve your goals.

### SIGNATURE

*I certify that the foregoing statements are true, complete and correct to the best of my knowledge and belief. I understand that a false or incomplete answer may be grounds for not considering me or for my dismissal from the internship program.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### COMPLETED APPLICATION

The completed application and accompanying documents must be received by **May 1, 2026** Please scan and email application, unofficial transcripts and reference letters to ypineda1@wm.com mail to: *Yvette Pineda, WM, 13940 E. Live Oak Ave., Baldwin Park, CA 91706. Applications received after the deadline will not be accepted.*

After the selection committee receives your completed application, you will be contacted via email to schedule an in-person interview.

### INSTRUCTIONS

**Personal Information:** All information listed will be viewed only by selected WM personnel.

**Education:** An unofficial transcript is required for purposes of this position and must be included with the application.

**Work/Volunteer Experience:** Please list any jobs, paid or not that you have had. Provide examples of work experience especially those which would be relevant to your time as an intern with WM. You must provide a current work permit if selected.

**Other Relevant Information:** If space is too limited to include descriptive information for any of the questions, please include the information on a separate page when submitting the application. Availability for interning will take into account the number of hours/days you would be willing to work each week along with the start/end dates (approximations are acceptable).

## INTERNSHIP PROGRAM INFORMATION

**Purpose:** The student internship program offered by WM is designed to provide high school students with an opportunity to learn about various career opportunities within WM, particularly in the area of community and government relations. The internship program is available for one or two students during the summer.

**Compensation:** This is a paid internship. Social Security Number or Taxpayer ID must be furnished if selected.

### Eligibility:

A candidate must be:

- A resident of Baldwin Park attending a high school in the Baldwin Park Unified School District
- A Junior or Senior at least 16 years of age by the start of the internship
- Have an unweighted grade point average of 3.0 or higher
- Participate in an interview with WM
- Must have valid California driver's license and reliable access to a car
- Able to provide a work permit if selected

**Schedule:** Interns could work up to 20 hours per week, at the company's discretion. Hours and days will vary based on community events intern will be required to attend.

**Application Deadline:** Applications are to be received by May 1, 2026. Incomplete applications or those received after the deadline will not be considered.

**Dismissal:** Interns are expected to dress and conduct themselves in a professional manner at all times. They must use their time effectively and adhere to all organizational policies and standards. Violation of these policies will result in immediate dismissal from the internship program. By participating in this program, you affirm that you meet all stated eligibility requirements. Failure to meet these qualifications will result in disqualification from the internship.

**Further Information:** Yvette Pineda at [ypineda1@wm.com](mailto:ypineda1@wm.com)

### APPLICATION CHECKLIST

- ✓ **Completed Application**
- ✓ **Official Sealed Transcripts**
- ✓ **2 Letters of Reference**
- ✓ **Personal Statement/Essay**