

**RESPONSE 90**

## 1.0 INTRODUCTION

This Site Operating Plan (SOP) consists of procedures to be followed by the landfill personnel for day-to-day operations at the Temple Recycling & Disposal Facility (RDF), which is permitted as a Type I Municipal Solid Waste (MSW) facility. This SOP addresses the requirements of 30 Texas Administrative Code (TAC) §330.57 and §330.121 through 179. This SOP and the records- required by- §330.121(a) and §330.125(a) and (b) will be maintained in the Site Operating Record (SOR). The Temple RDF shall be operated in accordance with the requirements of this SOP and other applicable local, state, and federal regulations. The SOP shall be retained as part of the SOR during the active life of the site and throughout the post-closure maintenance period.

All terms used in this SOP are as defined in 30 TAC §330.3, unless otherwise stated.

### 1.1 Pre-Operation Notice §330.123

Written notice in the form of a Soil Liner Evaluation Report (SLER) and Geomembrane Liner Evaluation Report (GLER) detailing the final construction and lining of a new disposal cell will be submitted to the Texas Commission on Environmental Quality (TCEQ) for acceptance. The reports will be submitted to the TCEQ for review at least 14 days prior to the placement of any waste in the new cell. If verbal or written response from the TCEQ is not provided by the end of the 14th day following TCEQ receipt of the report(s), the area shall be considered approved for placement of solid waste.

### 1.2 Recordkeeping Requirements §330.125

The permit (including the application and any other documents that are part of the permit by reference or attachment), will be maintained onsite until the facility has completed all closure activities and waste disposal units have been approved to enter post-closure, after which these records may be maintained physically or electronically at an offsite location, once that location is approved by the executive director through permit modification, and will be made available to the executive director within one business day.

Records other than the permit (including the application and any other documents that are part of the permit by reference or attachment), will be maintained onsite, either physically or electronically, for at least three years. After three years the records may be maintained physically or electronically at an offsite location, once that location is approved by the executive director by permit modification, and will be made available to the executive director upon request.

~~Recordkeeping may include either electronic data storage, hard copy documents, or both. Electronic storage will consist of information stored in proprietary software and/or digital format media. Electronic storage will include, but not be limited to, manifests, profiles (see the Special Waste Acceptance Plan),~~

~~groundwater, stormwater and leachate analytical results, permit documents, and other information suited to this method of storage. Information stored electronically will be made available for review to the TCEQ within 24 hours.~~

~~In accordance with §330.125(a), a copy of the permit, the approved Site Development Plan (SDP), this SOP, the final closure plan, the post-closure care maintenance plan, the Landfill Gas Management Plan (LFGMP), and any other required plan or other related document; and in accordance with §330.125(b)(1) all location restrictions documentations; and in accordance with §330.125(b)(9) copies of all correspondence and responses related to operation of the facility, modifications to the permit, approvals, and other matters pertaining to technical assistance, will be maintained in either paper copy or electronic format at the facility or other location approved by TCEQ; and, in accordance §330.125(d), for the life of the facility, including the post-closure care period.~~

~~Other recordkeeping documents identified in §330.125(b) will be maintained at the facility for five years, at which time the information and records will be transferred to a third-party document storage facility, and, in accordance with §330.125(d), will remain for the life of the facility including the post-closure care period. Identification of the third-party document storage facility will be maintained in the SOR and maintained at the facility for the life of the facility and the post-closure care period. Upon request, records stored at the third-party document storage facility will be retrieved within 72 hours and furnished to the TCEQ Executive Director (ED) within 72 hours of retrieval for inspection.~~

The owner or Landfill Manager (LM) or his designated alternate shall, within 7 working days of completion or receipt of analytical data, as appropriate, record and retain the following information included in Tables 1 and 2 in the SOR. The information, as part of the SOR, will be maintained for the life of the facility, including the post-closure care period in accordance with 330.125(d):

**Table 1: Site Operating Record Items and Regulatory Citations**

<b>Site Operating Record Item</b>	<b>Operating Record Regulatory Citation</b>
Any and all location restriction demonstrations	330.125(b)(1)
Inspection records, training procedures, and notification procedures relating to excluding the receipt of prohibited waste	330.125(b)(2)
All results from gas monitoring and any remediation plans relating to explosive and other gases	330.125(b)(3)
Any and all unit design documentation for the placement of leachate or gas condensate in a MSW landfill	330.125(b)(4)
Any and all demonstration, certification, findings, monitoring, testing, and analytical data relating to groundwater monitoring and corrective action	330.125(b)(5)
Closure and post-closure care plans, and any monitoring, testing, or analytical data relating to post-closure requirements	330.125(b)(6)

Any and all cost estimates and financial assurance documentation relating to financial assurance for closure and post-closure	330.125(b)(7)
Any and all information demonstrating compliance with the small community exemption criteria	330.125(b)(8)
Copies of all correspondence and responses relating to the operation of the facility, modifications to the permit, approvals, and other matters pertaining to technical assistance	330.125(b)(9)
Any and all documents, manifests, shipping documents, trip tickets, etc. involving special waste	330.125(b)(10)
<u>When applicable, F</u> or any spray-applied alternative daily cover (ADC) material, records of the application rate and total amount of ADC applied to the working face on those days in which ADC is applied	330.125(b)(11)
Any other document(s), as specified by the approved permit or by the TCEQ ED	330.125(b)(12)

Recordkeeping requirements and recommendations are further summarized on the table below: