

**RESPONSE 117**

**APPENDIX IVEIVD**

**REGULATED ASBESTOS CONTAINING MATERIAL HANDLING PLAN**

## 4.0 RECORD KEEPING

Record keeping for RACM disposal is in the form of manifests and disposal location log. The disposal location log indicating RACM disposal locations is maintained by the landfill manager or designated alternate. A Monthly Waste Receipt Summary form will be completed using STEERS for all loads of industrial RACM which were disposed of during the preceding calendar month, including those months in which no RACM was received at the facility unless an exception is granted by the TCEQ. The Monthly Waste Receipt Summary shall be submitted no later than 25<sup>th</sup> day of the month following the month that the waste was received.

### 4.1 Manifests

All shipments of RACM must be accompanied by a Texas Uniform Hazardous Waste Manifest which includes:

- a) Name, address, and telephone number of the generator.
- b) Name, address, and telephone number of any transporter.
- c) Description and quantity of RACM (including Class III Designation).
- d) Date of receipt and signature of disposal facility representative.

A copy of each manifest must be retained on-site for at least 3 years.

### 4.2 Log or Site Map

A RACM disposal log for the landfill must be maintained. The following information should be recorded for each load of RACM accepted:

- a) The horizontal location of disposal (using the existing site grid system).
- b) The elevation of disposal.
- c) The volume of waste.
- d) The date of disposal.

### 4.3 Monthly Waste Receipt Summary

Monthly Reporting of RACM from industrial sources will be submitted through the State of Texas Environmental Electronic Reporting System (STEERS).

### 4.4 Deed Recordation

Upon closure of the landfill, a specific notification that the landfill accepted RACM will be placed in the deed of records of the property which will include a site diagram or other information identifying the disposal locations of RACM. In addition, a notice of deed recordation and copies of the site diagram or other information identifying the RACM disposal locations will be submitted to the TCEQ executive director.